

SOUTH DAKOTA BOARD OF REGENTS

Policy Manual

SUBJECT: Regental Career Service Advisory Council

NUMBER: 1:7:5

1. Purpose

It is the purpose of the Regental Career Service Advisory Council to promote communications between the Board of Regents, Office of the Executive Director, Council of Presidents and Superintendents, and Career Service employees through discussion of matters of concern to all parties. The Council will discuss issues and exchange ideas to improve the conditions of employment and to present other concerns of the Career Service employees within the Higher Education system.

2. Membership

A Career Service employee will be elected to represent each of the following institutions: Black Hills State University, Dakota State University, Northern State University, South Dakota School for the Deaf, South Dakota School of Mines and Technology, South Dakota State University, South Dakota School for the Blind and Visually Impaired, and University of South Dakota.

3. Eligibility

Conditions for membership are:

- A. Must hold a Career Service classification.
- B. Those campuses that have formal councils elected will select, through the council, a member to be the institutional representative to the Career Service Advisory Council. Those campuses without formal councils may periodically hold campus elections to select a representative.

4. Term

The term of office for a Regental Career Service Advisory Council member is two years. The term of office for new members will begin in January following their selection by a council. In the case of a special election to fill a vacancy, membership commences immediately after the election.

5. Meetings

The Regental Career Service Advisory Council shall meet twice annually and may act to provide exchanges of an advisory nature on selected items. The meetings will be held in April and October. Additional meetings of the Council may be called by the Executive Director of the Board of Regents. The meeting will be conducted according to the published agenda. A report will be provided to the Board of Regents following each semi-annual meeting.

6. Agenda

The agenda will be established in March and September by the Executive Director. Items proposed for discussion must be submitted to the Executive Director prior to the meeting.

7. Costs

All time and expenses required to perform functions associated with the Regents Career Service Advisory Council will be an institutional responsibility.

SOURCE: SDCL 3-6A-D, 1974; BOR, January 1987 (Policy 7.2); BOR, December 1998.